



Berg Group Job-site/ Office Cleaning and Sanitation Program

Overview of Cleaning and Sanitation Plan

The Berg group has developed a specific cleaning and sanitation plan for all Job-sites and Office locations.

The purpose of the this plan is to prevent the spread and transfer of the COVID-19 virus and other cold and flu illnesses.

The Chart below outlines the specific areas to be cleaned, methods of cleaning, frequency of cleaning and cleaning products required.

If you have further questions concerning or concerns.

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Cleaning and Sanitation Chart

Items to be cleaned	Daily	Weekly	As Needed	Assigned owner	Cleaning methods
1. Office areas a. Desks, Tables, Cubicles, b. Break areas, kitchen areas c. Shared electronics -copy machines, keyboards d. Gym equipment	✓	✓	✓	General office areas will be cleaned and sanitized weekly by assigned house keeping staff. Cleaning of all other assigned and shared resources will be the responsibility of user.	All cleaning provided by house keeping staff will include general antibacterial cleaning agents. Cleaning wipes and spray bottle cleaners will be provided to each office.
2. Fleet vehicles a. All shared Berg fleet vehicles after each use.			✓	Assigned vehicle owner or employee utilizing vehicle	Antibacterial wipes.
3. Job-site shared gathering areas a. Break tables b. Conex boxes/Trailers with shared meeting areas. -door handles, desks ,tables, restrooms etc.	✓			Jobsite Foreman	Antibacterial wipes and cleaners approved by the EPA and the CDC to prevent and control the spread of COVID-19..
4. Job-site shared ice chests/coolers	✓			Job-site Foreman	Antibacterial wipes and approved cleaners
5. Job-site MEWP and scaffolding a. Scissor lifts and boom lifts(Seats, controls and steering wheels. Before and after each use. b. Indoor scaffolding guardrails and top posts	✓			Assigned operators and employees required to use Specific piece of equipment	Antibacterial wipes and approved cleaners
6. Job-site ladders a. ladder rungs prior to use and at the end of the work shift.	✓		✓	Employees required to use job-site ladders	Antibacterial wipes and approved cleaners
7. Cleaning and Disinfecting shared Tools a. drills,saws,hand tools etc. b. Fall protection items -Harnesses, Lanyards	✓		✓	Employees required to use Specific tool or fall protection device.	Antibacterial wipes and approved cleaners
8. TBD					
9. TBD					
11. TBD					