

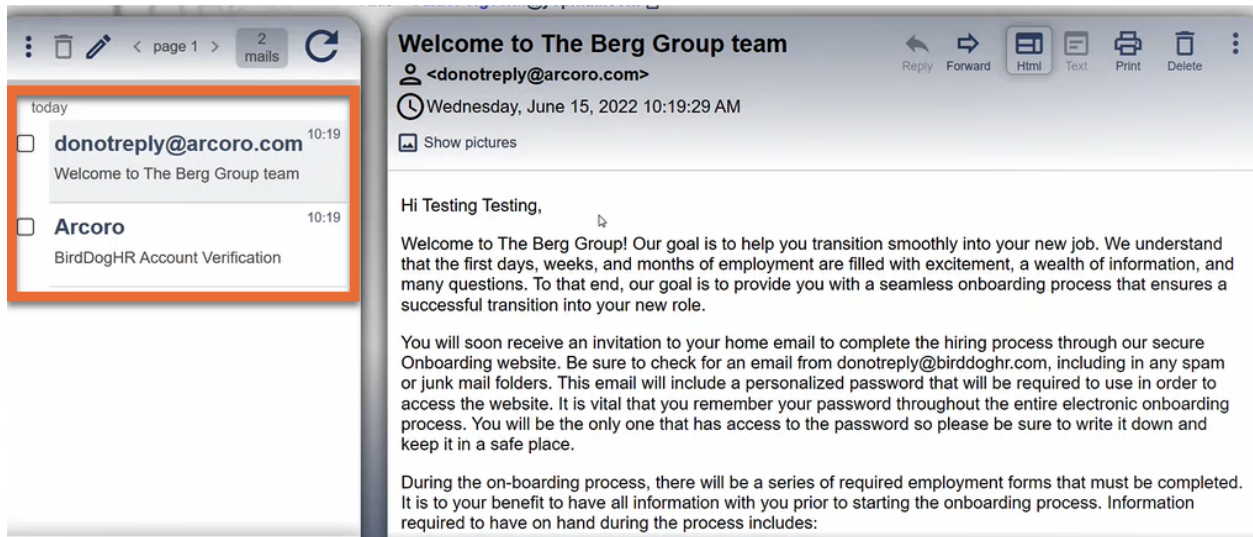


Notifications

- 2 e-mails will be sent to your personal email address
 - That was provided on your application
- If you do not receive the emails
 - Check your spam
 - Confirm with your supervisor that your e-mail is correct

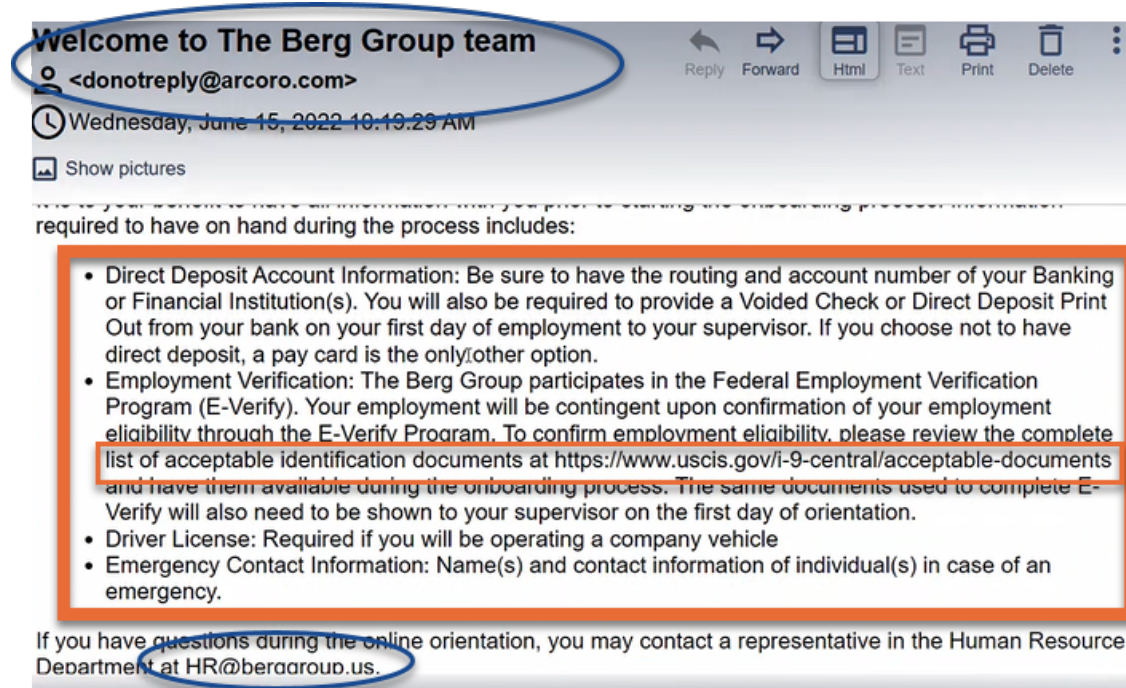
2 E-mails

- donotreply@arcoro.com: Welcome to The Berg Group team
- Arcoro: BirdDogHR Account Verification



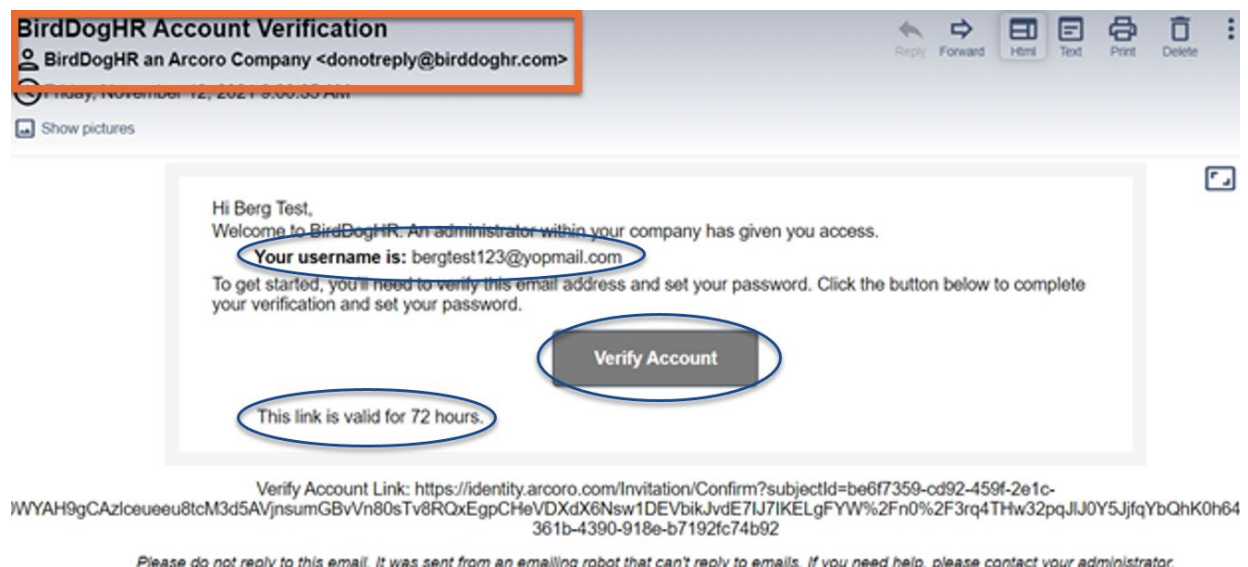
E-mail: Welcome to The Berg Group team

- Provides a list of things to have on hand when completing your onboarding documents
- Along with a list of acceptable documents for completing federal form: I-9.
- Questions to be directed to: HR@berggroup.us



E-mail BirdDogHR Account Verification

- Link is only valid for 72 hours
- Username is provided
- Click 'Verify Account' to create a password



Creating a Password:

- Username is listed (again)
- You can select 'SHOW' to see what you are entering
 - *to confirm information is the same*
- Create your password
 - Password must have:
 - Minimum of 8 characters
 - One or more uppercase letters
 - One or more lowercase letters
 - One or more number or special character
- Select 'Complete Verification'
 - *which will bring you to the ARCORO login screen*

The Berg Group, Onboarding Account Verification

Complete your account verification by setting a password to use when signing in.

Username

bergtest123@yopmail.com

Password

SHOW

Confirm Password

SHOW

FYI

Passwords must have:

- A minimum of 8 characters
- One or more uppercase letter
- One or more lowercase letter
- One or more number or special character

Complete Verification

ARCORO

