# SHOW ME HOW

to Change My Language Preference Information

### **STEP 1**

Log in to the Paycom app. Navigate to Information > Preferences.





#### **STEP 2**

From the Language Preference drop-down menu, select "Español." Then, click "Done."



## **EMPLOYEES**

Visit the Help Menu for the most up-to-date version of this guide.



# SHOW ME HOW

## to Change My Language Preference Information



### STEP 3

To finalize the change, click "Update."





